



Chicago Heights Public Library

25 W. 15th Street · Chicago Heights, IL 60411 · (708)754-0323

www.chicagoheightslibrary.org

CHICAGO HEIGHTS PUBLIC LIBRARY

25 W. 15th Street, Chicago Heights, IL 60411

Board of Library Trustees Regular Meeting

TUESDAY, MARCH 24, 2020

6:00pm

Join Zoom Meeting: <https://us04web.zoom.us/j/822576208>

Meeting ID: 822 576 208

AGENDA

I. Call to Order; Roll Call

II. Public Comments

III. Approval of Minutes

A. Regular Meeting of: November 26, 2019

B. Special Meeting of March 18, 2020

IV. Correspondence

V. Library Director's Report

VI. Financial Reports

A. Income and Expense Reports: February 29, 2020

B. Accounts Payable: March 24, 2020

C. Grants

1. Per Capita Grant FY2019: *Received \$37,845 Dec 2019*

2. Per Capita Grant FY2020: *Submitted 1/15/2020*

3. E-Rate Grant: *Restored. Recently renewed. Comcast balance \$34,990.49*

VII. Committee Reports

A. Finance Committee

B. Personnel Committee

C. Policy Committee

D. Building and Grounds Committee

VIII. Unfinished Business

A. Library Policy Compliance with Illinois Statutes and State Library

1. Job Duties, Vacation Chart; Standards of Performance, Staff Evaluations

2. Disciplinary, Grievance and Separation Policy

IX. New Business

A. Adoption of Ordinance No. 20-1: Board Meeting Dates 2020 (Monthly 4th Tuesdays, 6pm)

B. Approval of Staff Deficit/ Reinstatement Proposal

C. Adoption of 2020 Board By-Laws

D. Committee Appointments

1. Finance Committee

2. Personnel Committee

3. Policy Committee

4. Building and Grounds Committee

X. Trustee Information & General Announcements

A. Trustee Development, Reports & Comments

1. Trustee Comments

B. General Announcements

XI. Executive Session: 5ILSC120/2(c)(1): Personnel

A. Approval to grant an employee's request for a reasonable work accommodation

XII. Adjournment

Next Regular Board Meeting Date: **Tuesday, April 28, 2020, 6pm**