

Chicago Heights Public Library

Regular Board Minutes

April 27, 2021 via Zoom

Due to Covid-19, the Governor of the state of Illinois has determined that public bodies may meet via electronic format during the pandemic, to allow for conduct the business of the public body. All other Open Meetings Act rules apply during that time.

Roll Call:

Meeting called to order at 6:16 pm

Members present:

Aldana, Baikauskas, Bennett, Paicely, Perez

Members absent:

Cifelli, Gomez, Propst, Sanders

Also present:

Director Knasiak, Attorney Trotter

Public Comments:

There were none

Approval of Minutes:

Trustee Perez made a motion to approve the minutes of the regular Board meeting of March 23, 2021. Trustee Baikauskas seconded the motion. After a roll call, all trustees voted aye and the motion carried.

Director's Report

The Board discussed Director Knasiak's recommendation to reconfigure some of the library spaces to better accommodate staff and patrons. The Board agrees that our history collection and public computers/printing/faxing are our strong points and where we need to concentrate a lot of our energy. They expressed support for creating a historical research center in the lower-level space that housed the Teen Lounge and are pleased that we will be working with the Historical Preservation Commission. The Board also agreed that the lighting in the upstairs former Teen Lounge needs to be replaced before the space can be used for a staff office and lounge.

Financial Reports:

Trustee Aldana made a motion to approve the income and expense reports dated March 23, 2021 and the Accounts Payable dated April 27, 2021 in the amount of \$59,450.10. The motion was seconded by Trustee Bennett. After a roll call, all trustees voted aye and the motion carried.

Unfinished Business:

After discussion, Trustee Baikauskas made a motion to approve the job descriptions for Youth Services and Information Services Supervisor. President Paicely seconded. After a roll call, all trustees voted aye and the motion carried.

There was discussion about the condition of the crumbling steps that lead from the parking lot.

The Board agreed that it made sense to recarpet the outer Administration office at the same time the Director's office was being done, even though the outer office isn't covered under the insurance.

Trustee Information & General Announcements:

Trustee Baikauskas attended an Equity, Diversity, and Inclusion training and said that it gave her a lot to consider. She was also able to view a recorded session that she found interesting.

After discussion, it was decided that Director Knasiak would send a link to the Dowd training to all trustees.

Adjournment:

Trustee Aldana made a motion to adjourn the meeting at 6:57. Trustee Bennett seconded. Upon roll call, all trustees voted aye and the motion carried.