

Chicago Heights Public Library

Regular Board Minutes

July 27,2021 at the Chicago Heights Public Library

Roll Call:

Meeting called to order at 6:16 pm

Members present:

Aldana, Baikauskas, Bennett (6:20), Cifelli (6:18), Gomez, Perez, Paicely, Propst

Members absent:

Sanders

Also present:

Director Knasiak, Attorney Muthleb

Remote attendance:

Trustee Baikauskas motioned and Trustee Perez seconded to allow Trustee Cifelli to join the meeting via telephone.

Trustee Baikauskas motioned and Trustee Perez seconded to allow Trustee Bennett to join the meeting via Zoom.

Public Comments:

There were none

Approval of Minutes:

Trustee Cifelli made a motion to approve the minutes of the regular Board meeting of May 25, 2021. Trustee Perez seconded the motion. After a roll call, all Trustees voted aye and the motion carried.

Correspondence:

A patron wrote a note of praise about the staff; a copy was placed in the packet.

Director's Report:

There were no questions about the report.

Financial Reports:

Trustee Bennett made a motion to approve the income and expense reports dated May 31, 2021 and June 30, 2021 as well as the Accounts Payable dated June 22, 2021 and July 27, 2021. Trustee Cifelli seconded. After a roll call, all Trustees voted aye and the motion carried.

Unfinished Business:

The Board discussed the proposal by Studio GC to examine the structural integrity of the stairs. The Board instructed Director Knasiak to get clarification on aspects of the project before voting on the proposal.

New Business:

After discussion, Trustee Gomez made a motion to eliminate library fines. Trustee Perez seconded. After a roll call, all trustees voted aye and the motion carried.

The Board requested information about expunging fines for all patrons. The topic will be on the August agenda.

After discussion, the Trustees decided to table a vote on the new employee handbook. Director Knasiak will gather information about city holidays.

After discussion, the Board agreed that a patron should be banned 30 days from the receipt of a ban letter.

Trustee Perez made a motion to close for staff in-service on December 3, 2021. Trustee Aldana seconded. All trustees voted aye and the motion carried.

Trustee Information & General Announcements:

Director Knasiak mentioned her ongoing conversations with David Cohen of IMT concerning a high efficiency HVAC system.

Adjournment:

Trustee Gomez made a motion to adjourn the meeting at 7:05 pm. Trustee Perez seconded. Upon roll call, all trustees voted aye and the motion carried.

Approved by Board of Trustees, August 24, 2021

Attest: _____