

Chicago Heights Public Library

Regular Board Minutes

August 16, 2022 at the Chicago Heights Public Library

Roll Call:

Meeting called to order at 6:03 pm

Members present:

Aldana, Baikauskas, Bennett, Paicely, Perez, Propst

Members absent:

Cifelli, Gomez

Also present:

Director Knasiak

Public Comments:

There were none.

Approval of Consent Agenda:

In addition to her report, Director Knasiak mentioned that through Overdrive, we are now able to offer our complete ebook collection to D170 students.

Knasiak then related that the Treasurer's office had requested that invoices now accompany check requests and that the city council would have to approve before checks were cut. Knasiak spoke with Mr. Meeks and explained that the library board is an independent body. She later sent a copy of a memorandum from Ancel, Glink, & Associates explaining the division of duties between the library board and the city.

Trustee Baikauskas made a motion to approve the consent agenda. Trustee Aldana seconded. Upon roll call, all Trustees voted aye and the motion carried.

President/Trustee Reports and Announcements:

President Paicely questioned the extensive use of extension cords in the Reference area. Knasiak explained that many of the outlets on the floor are not functional. The board instructed Knasiak to have the outlets in both Reference and Circulation repaired in order to discontinue the use of extension cords.

Financials:

Trustee Gomez made a motion to accept the May 2022, June 2022, and July 2022 financial statements. Trustee Baikauskas seconded. Upon roll call, all voted aye.

Accounts Payable:

Trustee Bennett motioned to approve the bill run dated August 16, 2022 in the amount of \$25,791.31. Trustee Aldana seconded. Upon roll call, all voted aye.

Unfinished Business:

HVAC – Director Knasiak mentioned that she and President Paicely were invited to meet with Chief of Staff Zerante on Thursday, August 18. Knasiak will give an account to the board afterwards.

In response to a trustee's request, Knasiak brought attention to the facility assessment completed in 2020 and the financial study done earlier that year. She asked if the board wanted to have updated studies done. After discussion, the board felt that the information is still current and there was no need to incur additional expenses.

New Business:

The board held elections. Jamie Paicely was declared President; Michele Baikauskas Vice-President; Mary Beth Cifelli, Secretary; and Tiffany Bennett, Treasurer.

Executive Session:

At 6:43, Trustee Propst motioned to enter into executive session pursuant to 75 ILCS 120/2 (c.) (1). Trustee Baikauskas seconded. All voted in favor.

At 7:15, Trustee Propst made a motion to enter into open session. Trustee Perez seconded. All voted in favor.

Adjournment:

Trustee Bennett made a motion to adjourn the meeting at 7:19 pm. Trustee Baikauskas seconded. All Trustees present voted aye and the motion carried.