Chicago Heights Public Library

Regular Board Minutes

May 16, 2023 at the Chicago Heights Public Library

**Roll Call:**

Meeting called to order at 6:00 pm.

**Members present:**

Aldana, Baez, Baikauskas, Gomez, Panici, Perez, Propst, Sendejas

**Members absent:**

Bennett

**Also present:**

Interim Director Martin

**Public comments:**

There were none.

**Approval of Consent Agenda:**

Trustee Panici made a motion to approve the consent agenda and Trustee Propst seconded. All trustees voted aye and the motion carried.

**President/Trustee Reports and Announcements:**

There were none.

**Financials:**

March 2023 financial report presented at this time.

**Accounts Payable:**

Trustee Sendejas motioned to approve the bill run dated May 16, 2023 as presented in the amount of $24,269.48. Trustee Propst seconded. All trustees voted aye and the motion carried.

**Unfinished Business:**

After discussion, Trustee Gomez motioned to approve the notary policy and Trustee Aldana seconded. All trustees voted aye and the motion carried.

The meeting room policy will be tabled until rewritten to include a $25 fee.

**New Business:** Hiring security for the library in the afternoons was discussed. The director will find out what the library was paying before for security. Trustee Perez can reach out to the police department.

After discussion, Trustee Gomez made a motion to give a patron a 6 month ban for behavior policy violations and Trustee Aldana seconded. All trustees voted aye and the motion carried.

**Executive Session:**

At 6:44 pm, Trustee Aldana motioned to enter into executive session pursuant to 5 ILCS 120/ (c)(1). Trustee Probst seconded. All trustees voted aye and the motion carried.

At 7:10 pm, Trustee Panici motioned to enter into open session. Trustee Aldana seconded. All voted in favor.

**Action Following Executive Session:**

Trustee Propst made a motion to offer Jennifer Martin the job as director and Trustee Aldana seconded. All trustee voted aye and the motion carried.

Trustee Sendejas made a motion to move Jim Murray from part-time computer lab assistant to full-time marketing and computer lab assistant, and Trustee Gomez seconded. All trustees voted aye and the motion carried.

Staff cost of living adjustments was tabled. The director will present job descriptions, benefits to part-timers, and the last increase for merit or cost of living adjustments at the next meeting.

**Adjournment:**

Trustee Propst made a motion to adjourn the meeting at 7:23 pm. Trustee Sendejas seconded. All trustees present voted aye and the motion carried.