Chicago Heights Public Library

Regular Board Minutes

July 18, 2023 at the Chicago Heights Public Library

**Roll Call:**

Meeting called to order at 6:06 pm.

**Members present:**

Aldana, Baez, Bennett, Perez, Sendejas

**Members absent:**

Baikauskas, Gomez, Panici, Propst

**Also present:**

Library Director Martin and Gustavo Saucedo

**Public comments:**

There were none.

**Approval of Consent Agenda:**

Trustee Sendejas made a motion to approve the consent agenda and Trustee Aldana seconded. All trustees voted aye and the motion carried.

**President/Trustee Reports and Announcements:**

Trustee Baez will begin his internship in August and be out for several months. Trustee Sendejas mentioned the city’s Mexican Independence Day events is September 16 and 17.

**Financials:**

No financial report presented at this time.

**Accounts Payable:**

Trustee Bennett asked for clarification with the large HVAC invoice. Trustee Sendejas motioned to approve the bill run dated July 18, 2023 as presented in the amount of $43,567.12. Trustee Bennett seconded. All trustees voted aye and the motion carried.

**Unfinished Business:**

After discussion, Library Director Martin will look into private security guards for the library.

Mr. Saucedo gave his website presentation. He showed his redesigned home page with new features added. He is using the $50 elementor pro plug-in the library purchased to help with building the website. After the website is built, he can provide training sessions for staff. Trustee Baez motioned to approve the website proposal and Trustee Sendejas seconded.

Union Street Art Gallery expressed interest in painting the Little Libraries. Trustee Perez said we should find a Little Library with a sturdy material. Trustee Sendejas said that putting them in the parks is a good idea but stressed the importance of maintaining them. Trustee Bennett suggested putting them at a doctor’s or dentist’s office. The board of trustees will email the director any pictures of Little Libraries they find.

Ms. Martin gave an update on the HVAC.

**New Business:**

Trustee Bennett motioned and Trustee Aldana seconded the non-resident card policy after the fiscal year date correction.

After discussion, we will remove the more than one single item and change emergency purchases to the three board members consent and an email notification will be sent out to all board of trustees.

After discussion, the library director will look in to estimates for camera surveillance.

After discussion about logo branding, the library logo will be tabled. The library will accept offers from graphic designers about redesigning the logo.

**Adjournment:**

Trustee Aldana made a motion to adjourn the meeting at 7:35 pm. Trustee Bennett seconded. All trustees present voted aye and the motion carried.