Chicago Heights Public Library

Regular Board Minutes

August 15, 2023 at the Chicago Heights Public Library

**Roll Call:**

Meeting called to order at 6:05 pm.

**Members present:**

Baez, Baikauskas, Bennett (at 6:07), Panici, Perez, Propst

**Members absent:**

Aldana, Gomez, Sendejas

**Also present:**

Library Director Martin

**Public comments:**

There were none.

**Approval of Consent Agenda:**

Trustee Baikauskas made a motion to approve the consent agenda and Trustee Baez seconded. All trustees voted aye and the motion carried.

**President/Trustee Reports and Announcements:**

Trustee Baez will begin his internship in mid-August and be back in January.

**Financials:**

Financial report for May 2023 attached.

**Accounts Payable:**

Trustee Bennett motioned to approve the bill run dated August 15, 2023 as presented in the amount of $33,482.40. Trustee Panici seconded. All trustees voted aye and the motion carried.

**Unfinished Business:**

After discussion, Trustee Bennett motioned to table security until next month and Trustee Propst seconded. All trustees voted aye and the motion carried.

Trustee Baikauskas motioned to approve the Purchasing and Authority to Spend Policy and Trustee Panici seconded. All trustees voted aye and the motion carried.

Little Libraries was tabled. The Library logo redesign was tabled.

Library Director Martin gave an update on the HVAC. The chiller is not working and Merts reported that it is not repairable. Board President Perez, Martin, and Mayor Gonzalez attended a meeting with engineers from Christopher B. Burke Engineering to discuss their preliminary report. Burke Engineering can send someone to give an estimate on portable chillers. The board authorized the Library Director and Board President to find a short-term fix for the broken chiller and discussed closing if it gets too hot.

**New Business:**

Trustee Bennett motioned and Trustee Baikauskas seconded approving the study room policy. All trustees voted aye and the motion carried.

**Adjournment:**

Trustee Baikauskas made a motion to adjourn the meeting at 6:33 pm. Trustee Panici seconded. All trustees present voted aye and the motion carried.