Chicago Heights Public Library

Regular Board Minutes

October 24, 2023 at the Chicago Heights Public Library

**Roll Call:**

Meeting called to order at 6:00 pm.

**Members present:**

Aldana, Baikauskas, Bennett, Panici, Propst

**Members absent:**

Baez, Gomez, Perez, Sendejas

**Also present:**

Library Director Martin

**Public comments:**

There were none.

**Approval of Consent Agenda:**

Trustee Propst made a motion to approve the consent agenda and Trustee Aldana seconded. All trustees voted aye and the motion carried.

**President/Trustee Reports and Announcements:**

Trustee Baikauskas mentioned the Park District’s Halloween event and the Union Street Gallery’s Day of the Dead event are October 28.

**Financials:**

Financial report for August 2023 attached.

**Accounts Payable:**

Trustee Bennett motioned to approve the bill run dated October 24, 2023 as presented in the amount of $22,529.80. Trustee Propst seconded. All trustees voted aye and the motion carried.

**Unfinished Business:**

Trustee Baikauskas reported that the library is working with the city on the finances for the HVAC. Ms. Martin reported that the bids will be opened on October 25 and the engineer’s formal recommendation will be made soon after. Martin also reported that ADT was in to look at the building and will give an estimate for cameras.

**New Business:**

Trustee Aldana motioned to approve the Material Selection Policy. Trustee Panici seconded. All trustees voted aye and the motion carried.

Trustee Propst motioned to close the library on December 1 for an in-service day, followed by a staff holiday luncheon and $25 gift cards for staff appreciation. Trustee Bennett seconded. All trustees voted aye and the motion carried.

After discussion, Trustee Aldana motioned to accept the Quality Alarm proposal and Trustee Propst seconded. All trustees voted aye by roll call and the motion carried.

**Adjournment:**

Trustee Aldana made a motion to adjourn the meeting at 6:16 pm. Trustee Bennett seconded. All trustees present voted aye and the motion carried.