Chicago Heights Public Library

Regular Board Minutes

April 15, 2025 at the Chicago Heights Public Library

**Roll Call:**

Meeting called to order at 6:01pm.

**Members present:**

Aldana, Baikauskas, Bennett, Perez, Panici, and Sendejas (6:11 pm)

**Members absent:**

 Baez, Gomez, and Propst

**Also present:**

Library Director Martin

**Public comments:**

Library patron Valerie commented that she would like the library to purchase Hoopla.

**Approval of Consent Agenda:**

Trustee Panici made a motion to approve the consent agenda and Trustee Aldana seconded. All trustees voted aye and the motion carried.

**President/Trustee Reports and Announcements:**

None.

**Financials:**

Comparative and per capita reports attached. A financial report attached for February.

**Accounts Payable:**

Trustee Sendejas motioned to approve the bill runs dated February 18, 2025 as presented in the amount of $400,153.24; March 18, 2025 as presented in the amount of $45,280.85; and April 15, 2025 as presented in the amount of $21,257.24. Trustee Aldana seconded. All trustees voted aye and the motion carried.

**Unfinished Business:**

The HVAC construction was discussed. Waiting for controls to be placed on director’s computer.

**New Business:**

After reviewing the confidentiality policy, Trustee Bennett motioned to approve the confidentiality of library records policy, and Trustee Panici seconded. All trustees voted aye and the motion carried.

After review, Trustee Baikauskas motioned to accept the volunteer policy, and Trustee Sendejas seconded. All trustees voted aye and the motion carried.

After discussion on the patrons’ behavior, three patrons have been banned from the library for a year, Trustee Panici motioned to accept the proposal, and Trustee Aldana seconded. All trustees voted aye and the motion carried.

After discussing annual raises for staff, Trustee Aldana motioned to accept the 3% raise, and Trustee Sendejas seconded. All trustees voted aye and the motion carried.

Jeff Malizia from Quality Control gave a tour of the boiler/hiller/air handling units in the basement and the computer system.

**Executive Session:**

At 6:30 pm, Trustee Panici motioned to enter into closed session pursuant to 5 ILCS 120/2(c)(1). Trustee Sendejas seconded. All voted in favor.

At 7:00 pm, Trustee Aldana motioned to enter into open session. Trustee Sendejas seconded. All voted in favor.

**Actions coming out of Executive Session:**

None.

**Adjournment:**

Trustee Aldana made a motion to adjourn the meeting at 7:22pm. Trustee Bennett seconded. All trustees present voted aye and the motion carried.